

**SCHEDULED-I**  
**[See Rue-3(1)]**

STANDARD FORMAT OF MANAGEMENT PLAN FOR A PRIVATE TREE CLAD  
AREA/PRIVATE FOREST AND LOK VAN

**PART-ONE**

(Objectives, The Tract dealt with and the crop)

**Chapter-1 : Objectives of the Management Plan**

**Chapter-2 : Introduction to the Village**

**Chapter-3 : Introduction to the private tree clad area/private forest/ Lok Van**

(Based on information furnished by the Bhumi Swami/ authorised  
representative of Gram Panchayat/ Gram Sabha)

3.1 General

3.2 Name/Fathers/Husband's Name of the Bhumiswami/ authorised representative

3.2 Category (General/S.C./S.T./O.B.C.)

3.4 Full Postal Address of the Bhumiswami

3.5 Economic Status of the Bhumiswami (in case of private areas only) (Details of  
agriculture, cattle, income etc)

3.6 Patwari Halka No. / Khasra No.

3.7 Revenue Inspector Circle /Tehsil

3.8 Location of the Khasra

3.9 Area (in Hectares)

3.10 Boundaries and Demarcation status

3.11 Legal status of ownership (According to Khasra Panchasaala of Revenue Department)

3.12 Details of ownership of Khasra last 10 years.

3.13 Whether acquired as Parental Property or Purchased

3.14 Topograhly (specially areas having slopes more than 25 degree)

3.15 Soil Type and depth

3.16 Distance of nearest Government Forest from the Khasra and its detail (Type,  
compartment no. beat etc.)

(Whether boundary of holding of contiguous and to Govt. forest/ other private forests/tree  
clad areas)

3.17 Availability of water in the tract

#### **Chapter 4 : Description of the crop**

4.1 Type of the crop

4.2 Site quality

4.3 Crop Density

4.4 Age class of the crop

4.5 The following stock

(a) Top canopy

(b) Middle story

(c) Ground Flora

(d) Climbers

(e) Grasses

(e) Medicinal Plants

(f) Weeds

(g) Non timber forest produce (NTFP)

4.6 Stock Map (On Patwan Map)

(Vegetation type, site quality, density, age class, blanks etc.)

4.7 Natural forests / Plantation

(General description and current status)

4.8 History of the tract

(a) Previous harvest/plantations

(b) Outcome of the previous operations

4.9 Availability of bio diversity

4.10 Injuries to which the crop is liable

#### **Chapter 5: Analysis and valuation of the crop**

5.1 Specieswise No. of Trees, Volume & Value thereof

(Abstract of Resource assessment record)

5.2 Result of Regeneration Survey

5.3 Availability of bamboo and grasses

5.4 Availability of NTFP/ Medical Plants

5.5 Form Factor

5.6 Growth Rate

5.7 Marketing outlines

5.8 Market Prices

## **PART-TWO**

### **Summary of Proposal**

#### **Chapter 1 : Scheme for Future Management**

- 1.1 Management Proposal
- 1.2 Treatment Prescriptions
- 1.3 Felling Cycle/ Rotation
- 1.4 Selection Girth
- 1.5 Determination of treatment class & Treatment map
- 1.6 Felling rules/rules for other Treatment Map
  - (a) Trees (b) Green flora (c) Natural bamboos
- 1.7 Calculation of annual yeild

#### **Chapter 2 : Harvesting**

- 2.1 Harvesting Plan
  - (a) Timber, (b) Fuel Wood, (c) Bamboo, (d) Medicinal Plants, (e) Grasses, (g) NTFP, (h) others,
- 2.2 Seasoning Processing & Preservation of forest produce
- 2.3 Proposed method for disposal of forest produce
  - (a) Timber, (b) Fuel Wood, (c) Bamboo, (d) Medicinal Plants, (e) Grasses, (f) NTFP, (g) others,
- 2.4 Subsidaury silviculture operations
- 2.5 Thunning
- 2.6 Pruning
- 2.7 Harvest of dead, wind, fallen trees

#### **Chapter 3: Plantations**

- 3.1 Gap planting
- 3.2 Teak Platations
- 3.3 Bamboo Plantations
- 3.4 Plantation of other species

#### **Chapter 4 : Protection and rehabilitation measures**

- 4.1 Protection from Grazing
- 4.2 Fire protection

4.3 Others

4.4 Bio-diversity conversation

**Chapter 5 : Anticipated average annual expenditure and income**

**Chapter 6 : Format of marking record, felling register [ See rule 4(4)]**

**Chapter 7 : Monitoring and Evaluation of implementation of management plan (See rule 5)**

**Chapter 8 : Safeguards suggested by the competent authority if the plan area is adjacent to a Government forest.**

**DOCUMENT TO BE ENCLOSED WITH THE MANAGEMENT PLAN**

1. Patwari Map of the Khasra in which adjoining survey numbers are also known
2. Land ownership documents
3. Demarcation certificate if required
4. Stock Map
5. Bhumiswami written consent (Consent of all the partners in case of joint holding)
6. Result of Survey/assessment Report if any.

(Signature of applicant)

SCHEDULED-II

[See Rue-3(8)]

(Read with From No. 3)

**(A) Condition / Restrictions subject to which, this plan is being approved**

1. The implementation of the management plan shall be done in accordance with rule 4 of Lok Vaniki Rules 2011 and any guidelines issued by the State Government in this regard from time to time. The Bhumiswami is advised to read and clearly understand these provisions before starting implementation of the approved plan.
2. Nothing shall be done, during the implementation of the plan, in contravention of any existing Act, Rules, guidelines and executive instructions issued by the Government from time to time.
3. The area shall be managed as per the plan prescription and the nature of use of land shall not be changed during the plan period.

**(B) Condition under which this sanction may be cancelled:**

1. Violation of any conditions/restrictions mentioned in (A) above.
2. (Any other point as may be necessary in the opinion of the Competent Authority)
3. -----

**(C) Safeguard for protecting Government forests from illicit felling:**

(To be provided necessarily if the proposed plan area is adjacent to any type of forest belonging to Government)

1. The burden of proof for establishing ownership of forest produce obtained from implementation of the management plan shall be on the Bhumiswami.(He should take necessary precautions and always be in position to establish beyond doubt that the forest produce being lifted from his Khasra actually comes from trees legitimately felled as per the prescription of this plan and not from the adjoining Government forests.)
2. If the area has a part of its boundary contiguous to a government forest, the Bhumiswami shall be vigilant about the status of the boundary marks separating his holding from the Government Forest . He shall intimate immediately to the

concerned forest range office if any damage or deteriorations in such boundary marks,(including boundary pillars or demarcation lines or coal-tar bands on trees) is observed by him. He shall also maintain in proper condition any such marks fixed by revenue authorities on his holding for the purpose of demarcation.

3. Special attention is attracted towards sub rule (8) of rule 4 of the Madhya Pradesh Lok Vaniki Rules 2011 which reads, "All operations prescribed in the Management Plan shall be completed within the specified time. If any operation prescribed in the plan is not executed due to some unforeseen reasons, further implementation of the plan shall remain suspended till such time the operations prescribed for the previous year are completed".

Endorsement No.....

Dated.....

Copy forwarded to :

1. The District Collector .....District for compliance of Section 1(8) of the Lok Vaniki Adhiniyam 2001.
2. To Shri ..... (Name of the Bhumiswami)
3. To Office incharge Lok Vaniki Forest Department Bhopal.

(Signature of Competent Authority)

SCHEDULED-III

[See Rue-3(8)]  
(Read with From No. 4)

**(A) Condition / Restrictions subject to which, this plan is being approved**

1. The implementation of the management plan for the Lok Van Shall be done in accordance with rule (4) of Lok Vaniki Rules 2011 and any guidelines issued by the State Government in this regard, from time to time. The authorized representative of the Gram Panchayat/Gram Sabha is advised to read and clearly understand these provisions before starting implementation of the approved plan.
2. Nothing shall be done, during the implementation of the plan, in contravention of any existing Act, Rules, Guidelines and executive instructions issued by the government from time to time.
3. The area shall be managed as per the plan prescriptions and the nature of use of land shall not be changed during the plan period.

**(B) Condition under which this sanction may be cancelled:**

1. Violation of any condition/restrictions mentioned in (A) above.
2. (Any other point as may be necessary in the opinion of the Competent Authority)
3. .....

**(C) Safeguards for protecting Government forests from illicit felling :**

(To be provided necessarily if the proposed plan area is adjacent to any type of forest belonging to Government)

1. The burden of proof for establishing ownership of forest produce obtained from implementation of the management plan shall be on the Gram Panchayat/ Gram Sabha. (The concerned Gram Panchayat/Gram Sabha should take necessary precautions and always be in position to establish beyond doubt that the forest produce being lifted from his Lok Van actually comes from trees legitimately felled as per the prescription of this plan and not from the adjoining Government forests.)
2. If the area has a part of its boundary contiguous to a government forest, the Gram Panchayat/ Gram Sabha shall be vigilant about the status of the boundary

marks separating his holding from the Government Forest. He shall intimate immediately to the concerned forest range office if any damage or deteriorations in such boundary marks, (including boundary pillars or demarcation lines or coal-tar bands on trees) is observed by him. The concerned Gram Panchayat / Gram Sabha shall also maintain in proper condition any such marks fixed by revenue authorities on the holding for the purpose of demarcation.

3. Special attention is attracted towards sub rule (8) of rule (4) of the Madhya Pradesh Lok Vaniki Rules 2001 which reads, " All operations prescribed in the Management Plan shall be completed within the specified time. If any operation prescribed in the plan is not executed due to some unforeseen reasons, further implementation of the plan shall remain suspended till such time the operations prescribed for the previous year are completed

Endorsement No.....

Dated.....

Copy forwarded to :

1. The District Collector .....District for compliance of Section 4(8) of the Lok Vaniki Adhiniyam 2001.
2. To Shri ..... (Name of the Authorised Representative of the Gram Panchayat/Gram Sabha)
3. To office incharge Lok Vaniki Forest Department Bhopal.

(Signature of Competent Authority)

**FORM-1**

[See Rules 3(1)]

**Application for Sanction of a Management Plan for a Bhumiswami Area**

(To be filled in triplicate)

1. Applicant Name.....
2. Father's/Husband's Name.....
3. Current Postal Address.....
4. Tehsil .....Revenue Sub Division.....
5. Police Station.....
6. District.....
7. Details of khasra for which plan has been prepared

Sl. No	Village/Patwari Halka No/Khasra No. & other location details	Area(Hectares)	No. of trees on Khasra	Owner(s) of the Khasra	Details of adjoining survey number
(1)	(2)	(3)	(4)	(5)	(6)
				North=	
				East=	
				West=	
				South=	

8. Name of the Gram Sabha in which Khasra is located.....
9. Name of the village Panchayat in which Khasra is located.....
10. Details of the person who prepared the Management Plan (complete name and address)
11. Dates of plan preparation (a) started on .....(b) Completed on .....

I .....S/o / D/o / W/o Shri .....resident of .....here by submit my request for sanctioning of management plan prepared for my said khasra (indicated in para 7) as per the provisions of Lok Vaniki Adhiniyam 2001 and rules thereunder.

I certify that the management plan being submitted for Sanction is based on true information and documents furnished by me to the person whose name has been indicated in para 10. I also certify that documents appended to the plan are true copies of the original documents of my legal ownership of land and trees standing thereon. I have personally satisfied myself that, the proposed management plan applies only to the area mentioned in para 7 of this application and it does not contain anything, which may have any impact, on adjoining areas outside my legal possession.

Through this application, I also give an undertaking that I shall abide by all rules and Regulations subject to which the management plan shall be sanctioned.

**Witness:** 1.  
(With full Name and Address) 2.

Date :

Place : (Name and Signature of Bhumiswami)

**N.B. : This form shall be filled in triplicate.**

1. A copy of this application shall be returned back to the applicant while admitting the application in the office of the competent authority, after putting the seal of the office and date of receipt.
2. Two copies of this application shall be retained in the office of the competent authority. One out of these two copies shall be annexed to the intimation letter sent to the District Collector under Section 4 of Lok Vaniki Adhinyam 2001 and the Rules thereunder.

**FORM-2**

[See Rules 3(2)]

**Application for Sanction of a Management Plan Prepared for a Lok Van**

(To be filled in triplicate)

1. Name of the Gram Panchayat/Gram Sabha on whose behalf the application is being submitted.....Located in Janpad Panchayat.....
2. Applicant's Name and Post.....
3. Father's/Husband's Name.....
4. Current Postal Address.....
5. Tehsil .....Revenue Sub Division.....
6. Police Station.....
7. Details of revenue land for which plan has been prepared

Sl. No	Village/Patwari Halka No/Khasra No. & other location details	Area(Hectares)	No. of trees on Khasra	Details of adjoining survey number	Any other Details
(1)	(2)	(3)	(4)	(5)	(6)
				North=	
				East=	
				West=	
				South=	

8. No. and date of District Collector's Order vide which the area has been handed over to the Gram Panchayat/ Gram Sabha for Management as Lok Van.....
9. Details of the Resolution passed by the Gram Panchayat/Gram Sabha vide which applicant has been authorised to act on their behalf.....
10. Details of the person who prepared the Management Plan (complete name and address)
11. Dates of plan preparation (a) started on .....(b) Completed on .....

I .....S/o / D/o / W/o Shri .....resident of .....being the authorized person nominated by the Gram Panchayat/ Gram Sabha to act on their behalf for submitting this application, here by submit my request for approval of scientific management plan prepared for the revenue area proposed to be managed as Lok Van (indicated in para 7) as per the provisions of Lok Vaniki Adhiniyam 2001 and rules thereunder.

I certify on behalf of the Gram Panchayat/Gram Sabha .....that the area indicated in para 7 of this application has been fully demarcated and handed over to the Gram Panchayat/Gram Sabha by the District Collector to be managed as Lok Van.

I also certify, on behalf of the Gram Panchayat/Gram Sabha ..... that the management plan being submitted for approval is based on true information and documents furnished by the Gram Panchayat/Gram Sabha to the person whose name has been indicated in para 10, I also certify that documents appended to the plan are true copies of the original documents of my legal ownership of land and trees standing thereon. I have personally satisfied myself that, the proposed management plan applies only to the area mentioned in para 7 of this application and it does not contain anything which may have any impact, on adjoining areas.

Through this application, I also give an undertaking that while acting on behalf of the Gram Panchayat/Gram Sabha ..... I shall abide by all rules and regulations subject to which the management plan shall be sanctioned.

**Witness :** **1.**  
(With full Name and Address) **2.**

(Name and Signature of the Authorised Representative  
of Gram Panchayat/Gram Sabha)

Date :

Place :

Seal of the Office of the Gram Sabha

**N.B. : This form shall be filled in triplicate.**

1. A copy of this application shall be returned back to the applicant while admitting the application in the office of the competent authority, after putting the seal of the office and date of receipt.
2. Two copies of this application shall be retained in the office of the competent authority. One out of these two copies shall be annexed to the intimation letter sent to the District Collector under Section 4 of Lok Vaniki Adhinyam 2001 and the Rules thereunder.

**FORM-3**

**[See Rules 3(8)]**

**Order of the Competent Authority**

(For Bhumiswami area)

Order No ..... Date .....

**Seal of the Office**

With Reference to the application dated.....of Shri  
.....S/o/D/o/W/o Shri.....resident of  
..... Regarding Sanction of a management plan for his/her  
holding following decision is taken:

The Management plan for Khasra No..... of Village  
.....of Tehsil.....of Revenue Sub Division .....of  
District, belonging to the applicant is hereby Sanction for a period of .....years  
commencing from .....and terminating on .....Subject to the  
Conditions and Restrictions enumerated in SCHEDULED-II annexed to this order.

The implementation of this Sanction management plan shall be monitored  
by.....

(Name and Signature of the Competent Authority)

Date :

Place :

**FORM-4**

[See Rules 3(8)]

**Order of the Competent Authority for Lok Van**

Order No ..... Date .....

**Seal of the Office**

With Reference to the application dated.....submitted on behalf of.....Gram Panchayat/Gram Sabha, by Shri..... S/o/D/o/W/oShri.....resident of ..... Regarding Sanction of a management plan for revenue area to be managed as Lok Van, following decision is taken:

The Management plan for survey No..... of Village .....of Tehsil.....of Revenue Sub Division .....of District, belonging to the applicant is hereby Sanction for a period of .....years commencing from .....and terminating on .....Subject to the Conditions and Restrictions enumerated in SCHEDULED-III annexed to this order.

The implementation of this Sanction management plan shall be monitored by.....

(Name and Signature of the Competent Authority)

Date :

Place: